

# CITY MANAGER

LEGAL AND OTHER OUTSIDE PROFESSIONAL SERVICES THROUGH MAYOR / MANAGER

## Council Appointed Management Team

DEPARTMENTAL CONSOLIDATION TRANSITION PERIOD ENDS JUNE 31, 2008

Clerk

Treasurer

Assessor

Finance Director

Public Safety

Ombudsman

Public Works

### CLERK

Information Services  
Public Records  
Legal Documents  
Registered Agent  
City Council Facilitator  
-minutes, journal, codes, publications, ordinances, legislative history  
Legal notices  
Licensing  
Clerk: Civil Service Comm.  
Mail service  
Office Supply  
Elections Administrator  
Elections Compliance Officer  
Voter Registration Files

### ASSESSOR

Property Assessments  
Master Property Records  
Ownership records  
Homestead / Transfer Affidavits  
Tax abated properties  
Board of Review Administrator  
Tax Tribunal Liaison

### PUBLIC SAFETY

Police  
Fire prevention  
Rescue  
Homeland Security  
Inspections  
Zoning Inspections  
Dangerous Buildings  
Public Safety Engineering Design  
Environmental  
Public Health

### PUBLIC WORKS

Streets Division  
Parks and Facilities Division  
Cemeteries  
GIS  
Water Maintenance Service  
Traffic Engineering  
Wastewater Treatment  
Water Treatment & Pumping

### TREASURER

Collection of Taxes  
Distribution of Funds  
Safekeeping and Investment Officer  
Treasurer Police and Fire Retirement System  
Uniform Income Tax Ordinance Compliance

### FISCAL SERVICES

Fiscal Services Administration  
Budget & Planning Director  
Coordination of Assessor & Treasurer  
Controllers Division  
Purchasing Division  
Customer Accounting Division  
Income Tax Office  
Employees Services  
Economic Development  
Director: Saginaw Economic Development Corporation  
Planning and Zoning Division  
Community Development Block Grant

### OMBUDSMAN

Citizen Advocate  
Disability Act Coordinator  
FOIA Officer  
Citizen Complaint Department  
Cost Control Remediation  
Internal Affairs Investigations  
Appointment of Special Investigations